



VOLUNTEER APPLICATION

General Requirement: Must be at least 16 years of age or older. Minors, under the age of 18 may volunteer with parental or legal guardian consent.

VOLUNTEER APPLICANT INFORMATION

Name: _____
Last First Middle

Address: _____
Street Apartment/Unit

_____ City State Zip Code

Date of Birth: _____

Home Phone: _____ Cell Phone: _____

E-mail address: _____

Why do you wish to volunteer for the City of Hidalgo?

Personal Interest Work Experience Skill Development School Requirement

How did you hear about our volunteer opportunities?

Friend / Family Member City of Hidalgo Website
 Newspaper Other _____

Volunteer Interest:

Pump House Youth Center Library
 Festival of Lights Borderfest

WORK ELIGIBILITY

Are you at least 16 years of age? Yes No

Date you can start? _____

Days and hours available:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM							
PM							

Circle T-shirt size: S M L XL XXL XXXL

EDUCATIONAL BACKGROUND

List the Highest level of education that you have completed:

- GED/HS Equivalency High School Diploma Some College
- Associates Degree Other _____

SKILLS AND ABILITIES:

List any special skills and abilities which relate to the position you are volunteering in:

- Accounting
- Clerical/Receptionist
- Computers
- Customer Service
- Special Events Planning
- Recreational Activities
- Arts and Crafts
- Public Speaking
- Other _____

EMERGENCY CONTACT INFORMATION:

If you are under 18 years of age please provide yo ur parent's informati on as emergen cy conta ct.

NAME:	RELATIONSHIP:	PHONE NUMBER:

BACKGROUND INFORMATION:

Have you ever been convicted of any misdemeanor or felony excluding minor traffic offenses?

___ Yes ___ No

If yes, please describe in full the nature of the charge, the date of the offense, the date of the conviction, the location or jurisdiction, and the punishment assessed (probation).



Accommodations: If special accommodations are required please contact the Human Resource Department at 956-843-2286 for assistance.

Certification

I hereby certify that the information given herein is true and complete. I understand and agree that any misrepresentation, falsification or omissions shall be sufficient grounds for rejection of my volunteer application and if selected to volunteer, sufficient grounds for immediate dismissal.

I understand that once volunteer selection is received, I may be asked to submit to a pre-employment drug screen and background check. I further understand that I must satisfactorily pass all testing required.

In consideration of my volunteering, I agree to conform to the City of Hidalgo’s policies and regulations. I understand and agree that my volunteer status can be terminated, with or without cause, and with or without notice, at any time. I also understand and agree that the terms and conditions of my volunteering may be changed, with or without cause, and with or without notice, at any time by the City of Hidalgo.

I hereby understand and acknowledge that, any volunteer relationship with the City of Hidalgo is of an “at will” nature, which means any volunteer may be removed by the City Manager, by the head of a department or by other appointing officer at any time in accordance with applicable law. In submitting this volunteer application, I understand that it becomes the property of the City of Hidalgo.

Volunteer Signature

Date

If under age 18:

Parent/Guardian Signature

Date

For any questions about volunteer services please contact Rebecca Gonzalez or Luz Galindo at (956)843-2286 or email cityofhidalgovolunteers@gmail.com